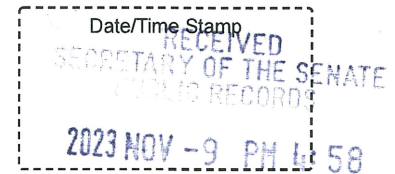


RE-2 Employee Post Travel Disclosure of Travel Expenses

Post Travel Filing Instructions: Complete this form within **30 days** of returning from travel. Submit all forms to the Office of Public Records in 232 Hart Building. **This form is a public disclosure. The form and all attachments will be made publicly available.**



Certification: *In compliance with the Regulations Governing Privately Sponsored Travel, Senate Rule 35, and the Honest Leadership and Open Government Act of 2007, I certify that I accepted the following gift of privately sponsored travel:*

Private Sponsor(s):

Global Women's Innovation Network

Travel Dates:

Oct. 12, 2023 - Oct. 13, 2023

Name of accompanying family member (if any):**Relationship to Traveler:****Total Expenses**

Transportation Expenses

\$683

Lodging Expenses

\$286

Meals Expenses

\$113.42

Other Expenses (Amount & Description)

I also certify that attached to this form are all required documents for post travel disclosure, including:

- The final **Employee Pre-Travel Authorization** (Form RE-1)
- The final **Private Sponsor Travel Certification Form** with all attachments
- The final invitation
- The final approved itinerary

Finally, I certify that all trip information reflected in the attachments above accurately reflects the travel that I accepted. If there were any changes to the trip after I received approval from the Committee, the changes are described in ATTACHMENT 1.

11/9/2023

Date

Colleen Nguyen

Printed Name of Traveler

Signature of Traveler

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER

I have made a determination that the expenses set out above in connections with travel described in the Employee Pre-Travel Authorization form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

11/9/2023

Date

Signature of Supervising Senator/Officer

ATTACHMENT 1 – CHANGES FROM APPROVED PRE-TRAVEL

Note: Material changes to a trip that occur after the Committee has issued an approval letter may invalidate the Committee's approval. Please contact the Committee with any questions regarding changes to an approved trip.

Were there any changes to the pre-approved travel expenses? (Transportation, Meals, Lodging, Other)?

☒ Yes ☐ No

Expense Change

Revised Amount

Explanation

Transportation

+\$183

Sponsor said final costs could rise in pre-travel form

Were there any changes to the pre-approved itinerary?

☒ Yes ☐ No

Explanation:

The submitted itinerary included two possible options for the final meeting of the whole trip (and erroneously wrote one of those twice); neither of them were finalized, and instead we met with SAP.

Were there any additional changes to the pre-approved trip?

☐ Yes ☒ No

Explanation:

RE-1 Employee Pre-Travel Authorization

Pre-Travel Filing Instructions: Complete and submit this form at least 30 days prior to the travel departure date to the **Select Committee on Ethics in SH-220**. Incomplete and late travel submissions will not be considered or approved.

Date/Time Stamp

Name of Traveler:

Colleen Nguyen

Employing Office/Committee:

Office of Sen. Mark R. Warner (D-VA)

Private Sponsor(s):

Global Women's Innovation Network (Globe

Destination(s):

New York City, NY

Travel Dates:

Thursday, October 12th & Friday, October 13th, 2023

NOTE: If you plan to extend the trip for any reason you must notify the Committee.

Explain how this trip is specifically connected to the traveler's official or representational duties.

As a legislative staffer for Sen. Warner with a portfolio that includes health care and labor, the information gained on this trip will directly impact my work, including research into curing diseases, biotechnology, workforce development, and the gig economy.

Do you have an accompanying family member or spouse on this trip?

Name and Relationship to Traveler:☐

(signify "yes" by checking box)

I certify that the information contained in this form is true, complete and correct to the best of my knowledge.

9/12/23

Date



Signature of Employee

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER

(President of the Senate, Secretary of the Senate, Sergeant at Arms,
Secretary for the Majority, Secretary for the Minority, and Chaplain)



(Print Senator's/Officer's Name)

hereby authorize



(Print Traveler's Name)

an employee under my direct supervision, to accept payment or reimbursement for necessary transportation, lodging, and related expenses for travel to the event described above. I have determined that this travel is in connection with his or her duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain.

I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate.

☐

(signify "yes" by checking box)

9/12/23

Date



Signature of Supervising Senator/Officer

Trip Name: GlobalWIN Senate Staff Delegation Trip- NYC Thursday Oct 12- Friday-Oct 13**Organization Information****Organization Name:**

Global Women's Innovation Network

Is your organization classified as a §501(c)(3)?☒ Yes☐ No**If Yes, §501(c)(3) Organization Type:**

Private Foundation



Public Charity

Address:

600 Pennsylvania Avenue, SE - Suite 410

City, State, Zip:

Washington, DC 20003

Phone Number:

301-518-6336- andrea@mietusevents.com

Organization URL:

www.globalwin.org

History of Congressional Travel

Describe your organization's history of sponsoring congressional travel.

GlobalWIN highlights women leaders and connects the public and private sector through our programming that includes networking receptions, policy roundtables, career workshops, and educational trips in the United States and abroad. On October 12 GlobalWIN will bring 12 congressional staff members from Republican and Democratic offices in the U.S. Senate to NYC for two days of intensive programming on an array of issues including tech, health tech research and development, innovation and female leadership. Our stay to New York will combine all tiers of GlobalWIN programming and provide all participants an opportunity to grow professionally.

Educational Activities

Describe the educational activities performed by your organization other than sponsoring congressional travel.

GlobalWIN host 1-3 educational programs each month, ranging in attendance from 20 to 100 from the public and private sector. We host a number of career development seminars and programming featuring thought leaders, policy advisors, industry experts and female leaders from many industries.

Lobbyist and Foreign Agent Registration Information**Lobbyist Registration Status (Select one):**

I certify that the sponsor is not a federally registered lobbyist and does not retain or employ a federally registered lobbyist.



I certify that the sponsor is not a federally registered lobbyist but does retain or employ one or more federally registered lobbyists.

Foreign Agent Registration Status (Select one):

I certify that the sponsor is not an agent of a foreign principal and does not retain or employ an agent of a foreign principal.



I certify that the sponsor is not an agent of a foreign principal but does retain or employ one or more agents of a foreign principal.

Foreign Government Involvement**Foreign Agent Registration Status (Must select all):**

I certify that the sponsor is not a foreign government.



I certify that the sponsor is not an entity that is owned or operated by a foreign government.



I certify that the sponsor does not receive funding from a foreign government.

Purpose and Details

Provide a brief description of the trip.

GlobalWIN will bring ten to twelve congressional staff members from Republican and Democratic offices in the U.S. Senate to New York for two days of intensive programming on an array of issues such as bio pharmaceutical production and distribution, manufacturing and agricultural production, cloud technology, climate change and financial institutions, female leadership, and innovation in tech. GlobalWIN provides these Congressional staffers with the unique opportunity to participate in meetings directly related to their subject matter expertise, while also glean information from non-direct and equally important sources. Our stay in New York will combine all tiers of GlobalWIN programming and provide participants with an opportunity to grow

Explain how the purpose of the trip relates to your organization's mission.

Our goal is to develop more broad conversations outside of the beltway, GlobalWIN provides opportunities to connect with our partners beyond Washington. GlobalWIN brings Congressional staffers and our allies all over the USA and abroad to meet with like-minded organizations on key issues related to innovation, technology, and economic growth. New York is a incredible resource on so many fronts the leading industries in New York include financial services, healthcare, professional and business services, retail trade, manufacturing, and education. These are all top tier issues for GlobalWIN.

Is your organization the only sponsor for this trip?

☒ Yes ☐ No

If No, describe your organization's role in planning the trip.

If there are multiple sponsors, each sponsor must submit Organization Information (Page 1 of the Private Sponsor Travel Certification Form) and a Signature Page Form.

Grantmaking Organizations (Optional)

If you have a Grantmaking Organization, you must attach a Grantmaking Organization Certification Form.

- 1.
- 2.
- 3.

With or Without Regard to Congressional Participation (Select one):

- ☐ The trip is arranged or organized without regard to congressional participation.
- ☒ The trip is arranged or organized with regard to congressional participation.

Lobbyist/Foreign Agent Involvement in Planning, Organizing, Requesting or Arranging

- ☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal, other than de minimis involvement.

Lobbyist/Foreign Agent Financing (Must select all):

- ☒ The trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.
- ☒ No funds or in-kind contributions were earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.

Lobbyist/Foreign Agent Accompaniment

Complete if all sponsors are §501(c)(3) organizations (Select one):

- ☒ The trip is limited to three days (for trips inside the continental United States) or seven days (for trips outside the continental United States), and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip
- ☐ The trip is limited to a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip
- ☐ The trip is limited to a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip

Complete if any of the sponsors is not a §501(c)(3) organizations (Select one):

- ☐ The trip is limited to three days (for trips inside the continental United States) or seven days (for trips outside the continental United States), and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip
- ☐ The trip is limited to a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip
- ☐ The trip is limited to a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip

Certification of No Recreational Activity and No Alcohol (Must select all):

- ☒ Travel expenses paid for will not include expenditures for recreational activities.
- ☒ Travel expenses paid for will not include expenditures for alcohol, except as permitted by the Regulations Governing Privately Sponsored Travel.

Will members and staff from the House of Representatives receive invitations?

- ☐ Yes ☒ No

Travel Details (Submit additional pages as needed)

Trip Start Date/Time:



Trip End Date/Time:

Thursday, October 12, 2023

Friday, October 13, 2023

Will the traveler be accompanied by a family member for whom the sponsor will pay travel expenses?



Yes



No

Transportation (Member/Officer/Employee: \$ 500.00 Accompanying Family Member: \$ _____)

Transportation Type	Class	Amount
Amtrak & Acela	Coach	341.00
Ground transportation in NYC	Coach	159.00

Details (optional)

Cost of train may go up based on when staff commits. Additional for ground transportation

Lodging (Member/Officer/Employee: \$ 286.00 Accompanying Family Member: \$ _____)

Check-In	Check-Out	Facility	City	State	Country
10/12/23	10/12/23	Sonder Henri	New York	NY	USA

Nights	Cost/Night	Cost Exceed Per Diem (Yes/No)	If Yes, please explain why expenses over the per diem rate are reasonable and necessary.
1	\$286.00	NO	

Check-In	Check-Out	Facility	City	State	Country
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Nights	Cost/Night	Cost Exceed Per Diem (Yes/No)	If Yes, please explain why expenses over the per diem rate are reasonable and necessary.
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Check-In	Check-Out	Facility	City	State	Country
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Nights	Cost/Night	Cost Exceed Per Diem (Yes/No)	If Yes, please explain why expenses over the per diem rate are reasonable and necessary.
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Meals (Member/Officer/Employee: \$ 138.25 Accompanying Family Member: \$ _____)

Date	Breakfast	Lunch	Dinner	Incidentals	Total	City	State	Country	Cost Exceeds Per Diem (Y/N)
10/11/23		20	36	3.25	59.25	New York	NY	USA	N
10/12/23	18	20	36	5.00	79.00	New York	NY	USA	N

If costs exceed the federal per diem, please explain why expenses over the per diem rate are reasonable and necessary.

Reasonable Miscellaneous Expenses

(Member/Officer/Employee: \$ ⁰_____ Accompanying Family Member: \$ _____)

Expense Type

Amount

Notes

Additional Details (optional)

For any inquiries about the Senate Ethics Form completed for the Senate Staff Trip to NYC please contact Andrea Mietus, GlobalWIN Senior Advisor 301-518-6336 or andrea@mietusevents.com

PRIVATELY SPONSORED TRAVEL

SPONSOR SIGNATURE PAGE

I hereby certify that the information submitted in connection with the trip listed below is true, complete, and correct to the best of my knowledge and belief.

Trip Name: GlobalWIN 2023 Senate Staff Delegation Trip- NYC
Travel Date(s): Thursday, October 12th & Friday, October 13th, 2023
Travel Destination(s): New York City, NY

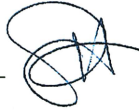
Sponsor: Global Women's Innovation Network (GlobalWIN)

Helen Milby

(printed name of sponsor representative)

President & Co-Founder

(title)



(signature of sponsor representative)

September 8, 2023

(date)

From: [Tizzy Brown](#)
To: [Nguyen, Colleen \(Warner\)](#)
Cc: [Helen Milby](#); [Quinn Needham](#)
Subject: INVITE: GlobalWIN Educational Trip to NYC | Oct. 12-13
Date: Tuesday, September 5, 2023 12:58:55 PM

Colleen,

On behalf of the Global Women's Innovation Network ([GlobalWIN](#)), I'd like to invite you to join us for an educational trip to New York City on October 12-13, 2023 with Senate staff. During our stay in New York GlobalWIN will host events on issues such as workforce development, mobility, small business development, female leadership, and innovation in tech. More information about GlobalWIN can be found on our [website](#), and current planned meetings (subject to change) for this trip include:

1. Apple
2. Booking.com
3. Etsy
4. LinkedIn
5. Target ALS/Bloomberg Philanthropies
6. Uber
7. Visa
8. BIO

While we are still finishing the final itinerary, we plan to depart for New York on the morning of Thursday, October 12, and return to Washington, DC in the evening of Friday, October 13. With your background, your perspective and participation in our discussions on these important topics would be of great value! Please let us know as soon as possible if you are able to join us, and we will send you all required materials for the ethics committee after Labor Day (ethics are due September 12).

[If you are able to join us, please let us know by return email and fill out this form at your earliest convenience.](#) Please also let us know if you plan to extend your stay in New York so that we can plan accordingly.

In the event that the recess currently scheduled for this date does not happen for any reason, this trip will be rescheduled.

Thank you and let me know if you have any questions!

Best,
Tizzy

Tizzy Brown
Senior Director, Global Women's Innovation Network
www.GlobalWIN.org

C: 603 252 7496

We've moved! Our new address is:

600 Pennsylvania Ave SE, #410, Washington, DC 20003



2023 NYC Senate Staff Delegation Itinerary: Thursday, October 12 and Friday, October 13, 2023

Thursday, October 12

7:30 AM Meet at Union Station

8:00 AM Depart Union Station (WAS) for New York on Amtrak Vermonter #56

11:21 AM Arrival in NYC Moynihan Train Hall (NYP)

11:45 AM Introduction and overview of the day's meetings with Helen Milby
12:15 PM On the GlobalWIN Bus

35-minute drive

12:15 PM **10 Years to a Cure – Lunch with Target ALS**
1:15 PM 25 East 78th Street, Room 5W

30-minute drive

2:00 PM **Apple Pay and the Future of Consumers' Financial Health**
3:00 PM 11 Pennsylvania Plaza

12-minute drive

3:30 PM **Digging into the Data: Workforce Development and Trends with LinkedIn**
4:30 PM Empire State Building

4:45 PM **Tech Talk: Global Communications and Career Advancement in Tech and Beyond with Booking Holdings**
6:15 PM Empire State Building

7-minute walk

6:45 PM **Dinner ft. Hannah Young, Deputy Consul General at the British Consulate General, New York**
8:15 PM Serafina's 38th Street- 241 Madison Avenue

20-minute walk or 12-minute Uber

Overnight Accommodations: Sonder Henri on 24th: 37 W 24th Street

Friday, October 13

8:30 AM Meet in Lobby and Depart Hotel for Etsy

40-minute drive

9:15 AM Breakfast and Moderated Discussion about Yesterday's Programming with Helen Milby
10:00 AM 117 Adams St, Brooklyn, NY

10:00 AM Platforming Entrepreneurs with Etsy
11:00 AM 117 Adams St, Brooklyn, NY

15-minute drive

11:30 AM Lunch and Women's Leadership at Uber and Their US Mobility AND Delivery Plan
1:00 PM 175 Greenwich Street

25-minute drive

1:30 PM SAP-Enabling Business Transformation with Artificial Intelligence & Machine Learning
3:00 PM 10 Hudson Yards

End of NYC Programming

6-minute drive or 10-minute walk TO Moynihan Train Hall, 350 W 33rd St

4:00 PM Depart NYC Moynihan Train Hall (NYP) on Amtrak Acela #2165

6:53 PM Arrive Washington Union Station (WAS)